



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 14 DECEMBER 2023 RE: **DELEGATION OF AUTHORITY TO CONDUCT NEGOTIATED PROCUREMENT FOR LEASE OF REAL PROPERTY AND VENUE FOR THE OFFICE SPACE OF PAO MIMAROPA REGION, MAMBURAO DISTRICT OFFICE FOR C.Y. 2024, UNDER PURCHASE REQUEST NO. 989-12-2023**, TRANSMITTED TO PBAC ON 12 DECEMBER 2023, HELD AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

R E S O L U T I O N

RECOMMENDING THE DELEGATION OF THE AUTHORITY TO CONDUCT THE NEGOTIATED PROCUREMENT OF LEASE OF OFFICE SPACE FOR PAO-MIMAROPA REGION, MAMBURAO DISTRICT OFFICE FOR C.Y. 2024, UNDER PURCHASE REQUEST NO. 989-12-2023, TO ITS CONCERNING REGIONAL PUBLIC ATTORNEY'S OFFICE IN COORDINATION WITH THE DISTRICT OFFICE END-USER UNIT, PURSUANT TO ANNEX "H," NO. IV, SUBSECTION (J) IN RELATION TO ANNEX "H". NO. V, SUBSECTION (D) 9 OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184.

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, PAO-Mamburao District Office sent a letter dated 24 November 2023 addressed to the Chief Public Attorney through its Regional Public Attorney for the MIMAROPA Region, requesting for lease of office space for its aforementioned District Office for C.Y. 2024;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Three Hundred Eighty Four Thousand Pesos (Php 384,000.00)¹

WHEREAS, in order to ensure the unhampered service of said District Office and to streamline its request for lease of its office space, BAC member Atty. Ronald Macorol recommends to the Head of Procuring Entity the delegation of authority to conduct the negotiated procurement to its concerning Regional Public Attorney in coordination with the District Office End-User, in accordance with Annex "H" No. IV Subsection (J) in relation to Annex "H" No. V Subsection (D) 9 of the IRR of RA 9184, duly seconded by BAC Member Dir. Marilyn Boongaling with the other BAC members;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to RECOMMEND THE DELEGATION OF THE AUTHORITY**

¹ Approved Budget for the Contract from the Financial Planning and Management Service

TO CONDUCT THE NEGOTIATED PROCUREMENT OF LEASE OF OFFICE SPACE FOR PAO-MIMAROPA REGION, MAMBURAO DISTRICT OFFICE FOR C.Y. 2024, UNDER PURCHASE REQUEST NO. 989-12-2023, TO ITS CONCERNING REGIONAL PUBLIC ATTORNEY' IN COORDINATION WITH THE DISTRICT OFFICE END-USER UNIT, PURSUANT TO ANNEX "H," NO. IV, SUBSECTION (J) IN RELATION TO ANNEX "H". NO. V, SUBSECTION (D) 9 OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184.

APPROVED this 14th day of December 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.

ATTY. JAN STEVEN S. DUNUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-Region III

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Approved:
For and by the authority
Of the Chief Public Attorney

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

ANA LISA M. SORIANO
Deputy Chief Public Attorney

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA

Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN

Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

(On Leave)

ENGR. ANGELA M. MARAMAG-PRADO

Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

(On Leave)

MS. FILIPINA Y. ESPIRITU

Member, PBAC Secretariat
Librarian III
Legal Research Service

MR. JULIUS DONIVAN F. BARSANA

Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

MR. ANDRIAN H. MARASIGAN

Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service

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Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-12-170

December 12, 2023

ATTY. JAN STEVEN S. DUNUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request of **PAO-MIMAROPA REGION**
(Mamburao D.O.), to wit:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	989-12-2023	OFFICE RENTAL (2024) (1 year @ Php32,000.00 per month)	1	lot		

TOTAL 384,000.00

Prepared by:

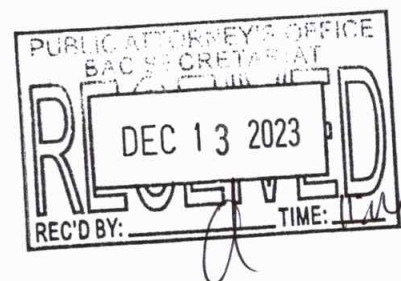
DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:

CARMELA L. LORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service





Republika ng Pilipinas
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
(PUBLIC ATTORNEY'S OFFICE)
REGIONAL OFFICE IV – B (MIMAROPA)

F. Laurena Bldg., San Isidro Co., National Road, Barangay
Payompon, Mamburao, Occidental Mindoro



BAGONG PILIPINAS

November 24, 2023

PUBLIC ATTORNEY'S OFFICE

DOJ Agencies Bldg., NIA Road cor. East Ave.
1104 Diliman, Quezon City

To: **Dr. Persida V. Rueda-Acosta, DSD**
Chief Public Attorney

Thru: **Atty. Howard B. Areza**
Regional Public Attorney MIMAROPA

Re : **Request for renewal of contract of lease**
X-----X

The undersigned respectfully requests that our district office be allowed to renew our lease contract with Ms. Faith Laurena, the owner of F. Laurena Building located at National Road, San Isidro Cor., Barangay Payompon, Mamburao, Occidental Mindoro.

At present, we have an existing lease contract with Ms. Laurena which cover the period from January 01, 2023 to December 30, 2023. Upon the renewal of our contract, the monthly rental fee would still be P32,000.

In view of the foregoing, we are humbly requesting to renew our lease contract. We hope that our request be given consideration.

Thank you very much.

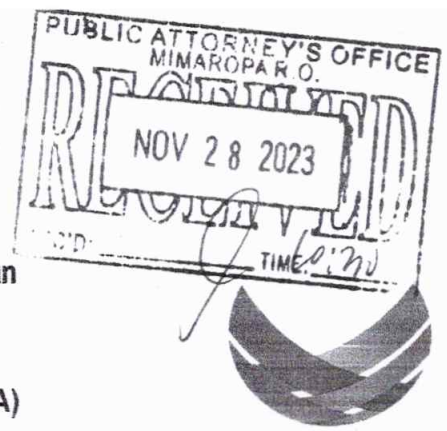
Respectfully yours,

KRISETH M. ALCANTARA
Public Attorney III/OIC



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(PUBLIC ATTORNEY'S OFFICE)
REGIONAL OFFICE IV - B (MIMAROPA)

F. Laurena Bldg., San Isidro Co., National Road, Barangay
Payompon, Mamburao, Occidental Mindoro



BAGONG PILIPINAS


CERTIFICATION WITH COST-BENEFIT ANALYSIS

PAO Mamburao, Occidental Mindoro district office is presently renting a privately-owned building located at National Road, San Isidro Cor., Barangay Payompon, Mamburao, Occidental Mindoro. The rentable space of F. Laurena Building has a total area of 169 square meters including the allotted parking space. The building is strategically located in the heart of the Municipality. It is located within 2-kilometer radius to the Regional Trial Court, Municipal Trial Court, Office of the Provincial Prosecutor, Mamburao Municipal Hall, Mamburao Municipal Police Station and other vital offices. The public can easily locate and access the same as it is located along national highway.

The property has an adequate floor area that can cater to the needs of more or less seven (7) employees, a large amount of office supplies and a place where the files are properly organized following the principles of 5s. There is an ample place for parking space of at least three (3) vehicles and the clients have spacious and comfortable waiting area. For this current year, it has a monthly rental of P32,000.

Based on the size, availability, location, site condition, neighborhood data and venue of the building, the current venue is the most conducive location for PAO Mamburao district office. Renewal of contract is hereby recommended.

This certification is issued for whatever lawful purpose this may serve. Done this 24th day of November, 2023 in Mamburao, Occidental Mindoro.


ATTY. KRISETH M. ALCANTARA
Officer-in-charge / Public Attorney III
PAO Mamburao District Office



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Kagawaran ng Katarungan
(PUBLIC ATTORNEY'S OFFICE)
REGIONAL OFFICE IV – B (MIMAROPA)

DOJ Agencies Building, NIA Road corner East Ave.,
Diliman, Quezon City 1104



December 4, 2023

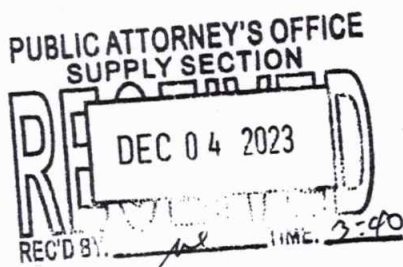
ATTY. MARLON E. BUAN

Regional Public Attorney, CALABARZON
Chairperson, PAO – Bids and
Award Committee

Sir:

This is to transmit herewith the requirements for the Renewal of Contract Lease of PAO- San Jose, Occidental Mindoro District Office, PAO-Mamburao, Occidental Mindoro District Office, PAO-Pinamalayan, Oriental Mindoro District Office and PAO-Roxas, Oriental Mindoro District Office, all are in PAO- Region IV-B (MIMAROPA), to wit:

- Letter Request for Renewal of Contract of Lease
- Certification (With Cost – Benefit Analysis)
- Purchase Request



HOWARD B. AREZA
Regional Public Attorney
Region IV – B (MIMAROPA)

R.O 4B
HBA/aileen